

Risk Assessment for Hereford Cathedral

5 College Cloisters
Hereford
HR1 2NG

Area assessed

*Whole cathedral
for schools visits*

Assessment Undertaken

Date August 2009

Signed Sarah Arrowsmith

Assessment Review Date

August 2010

Activity & Risk	Assessment of			Controls in place/ Planned Action	Responsible Person	Completion Date
	Likelihood	Severity	Risk Rating			
<i>Uneven and cracked floors throughout, risk of tripping</i>	1	1	1	<i>Teachers and children warned; volunteers alerted</i>	<i>Visiting teacher</i>	
<i>Dim lighting throughout, risk of tripping or collision</i>	1	1	1	<i>Teachers and children warned; volunteers alerted</i>	<i>Visiting teacher</i>	
<u>North Nave Aisle</u> <i>Heavy automatic door to North Porch, risk of collision or trapping limbs</i>	1	1	1	<i>Teachers and children warned; volunteers alerted</i>	<i>Visiting teacher</i>	
<i>Guerney Stove hot in winter, risk of burning if touched</i>	2	3	6	<i>Teachers and children warned; volunteers alerted; children supervised</i>	<i>Visiting teacher</i>	
<u>Cathedral Main Body</u> <i>Steps with high rails to pulpit used in some visits, risk of tripping/falling</i>	1	2	2	<i>Teachers and children warned; volunteers alerted</i>	<i>Visiting teacher</i>	
<i>Steps with high rails to lectern used in some visits, risk of tripping/falling</i>	1	2	2	<i>Teachers and children warned; volunteers alerted</i>	<i>Visiting teacher</i>	
<i>Stool for younger children to stand on at lectern used in some visits, risk of tripping/falling</i>	2	3	6	<i>Teachers and children warned; volunteers alerted, children closely supervised</i>	<i>Visiting teacher</i>	

Activity & Risk	Assessment of			Controls in place/ Planned Action	Responsible Person	Completion Date
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<u>Choir</u> <i>Narrow stalls and steps to stalls dimly lit, risk of tripping/collision/falling</i>	1	1	1	<i>Teachers and children warned, volunteers alerted</i>	<i>Visiting teacher</i>	
<i>Steps to cathedra dimly lit, risk of tripping/collision/falling</i>	1	1	1	<i>Teachers and children warned, volunteers alerted</i>	<i>Visiting teacher</i>	
<u>South Transept</u> <i>Votive candles, risk of burning</i>	3	5	15	<i>Children allowed to use candle stands under close supervision. Candle stands to be filled from back row forwards. Children/teachers/volunteers alerted to dangers of long hair and loose sleeves.</i>	<i>Visiting teacher</i>	
<i>Guerney Stove hot in winter, guarded, but risk of burning if touched</i>	2	3	6	<i>Teachers and children warned; volunteers alerted; children supervised</i>	<i>Visiting teacher</i>	
<u>South East Transept</u> <i>Guerney Stove hot in winter, guarded, but risk of burning if touched</i>	2	3	6	<i>Teachers and children warned; volunteers alerted; children supervised</i>	<i>Visiting teacher</i>	
<i>St John's Door; automatic action, risk of collision or trapping limbs</i>	1	1	1	<i>Teachers and children warned, volunteers alerted</i>	<i>Visiting teacher</i>	
<u>Retrochoir</u> <i>Uneven flooring around Ethelbert icon, risk of tripping</i>	2	2	4	<i>Teachers and children warned; volunteers alerted</i>	<i>Visiting teacher</i>	
<u>Lady Chapel</u> <i>Stone steps with hand rails, risk of tripping and falling</i>	1	2	2	<i>Teachers and children warned; volunteers alerted</i>	<i>Visiting teacher</i>	
<u>Audley Chapel</u> <i>Narrow doorway with uneven floor, risk of tripping and collision</i>	1	1	1	<i>Teachers and children warned; volunteers alerted</i>	<i>Visiting teacher</i>	
<i>Stone spiral stairs; uneven & steep, risk of tripping, falling, collision</i>	3	5	15	<i>Children warned to use handrail and allowed up in single file. Teachers warned. Volunteers alerted.</i>	<i>Visiting teacher</i>	

Activity & Risk	Assessment of			Controls in place/ Planned Action	Responsible Person	Completion Date
	Likelihood	Severity	Risk Rating			
<i>Balcony, risk of falling</i>	2	5	10	<i>Children supervised at all times and warned not to lean over balcony. Teachers warned. Volunteers alerted.</i>	<i>Visiting teacher</i>	
<u><i>Crypt</i></u> <i>Top flight of steps stone, with hand rail, uneven in places. No white edging, risk of tripping and falling</i>	2	1	2	<i>Teachers and children warned; volunteers alerted; children supervised</i>	<i>Visiting teacher</i>	
<i>Bottom flight of steps, stone with hand rail and white edging, risk of falling</i>	1	1	1	<i>Teachers and children warned; volunteers alerted; children supervised</i>	<i>Visiting teacher</i>	
<i>Use of candles/tea lights for prayer bead workshop, risk of burning</i>	3	5	15	<i>Candles lit and placed on behalf of children by teachers or volunteers. Children warned of dangers</i>	<i>Visiting teacher</i>	
<u><i>Stanbury Chapel</i></u> <i>Narrow doorway with step, risk of tripping, collision, falling</i>	1	1	1	<i>Teachers and children warned; volunteers alerted</i>	<i>Visiting teacher</i>	
<u><i>North Transept</i></u> <i>Votive candles, risk of burning</i>	3	5	15	<i>Children allowed to use candle stand under close supervision. Candle stand to be filled from back row forwards. Children/teachers/volunteers alerted to dangers of long hair and loose sleeves.</i>	<i>Visiting teacher</i>	
<i>Shrine lamps, risk of knocking over and burning</i>	2	5	10	<i>Children warned not to touch; children supervised</i>	<i>Visiting teacher</i>	
<i>Guerney Stove, hot in winter, guarded, but risk of burning if touched</i>	2	3	6	<i>Teachers and children warned; volunteers alerted; children supervised</i>	<i>Visiting teacher</i>	